Agenda  
Silver Lake City Council  
Regular Meeting  
August 21, 2017

Mayor Bruce Bebo called the meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo, Councilors Nolan Johnson, Joshua Mason, Ken Merrill, Brenda Fogarty

Others present: Kristi Mesenbrink, Deputy Clerk; RJ Cripps, Police Chief; Dale Kosek, PW Supvervisor; Rebecca Kurtz, Ehlers; Karen Ramige, McLeod Publishing; Lee Ortloff, People Services; Ashley Ardolf-Mason.

*A motion was made by Councilor Johnson seconded by Councilor Mason to approve the Agenda.   
Vote for: Unanimous  
Motion carried.*

Consent Agenda:

1. Approve minutes from July 17, 2017
2. Approve Payroll #15, #16 & July Ambulance
3. Claims to be paid:

*A motion was made by Councilor Fogarty seconded by Councilor Merrill to approve the consent agenda.  
Vote for: Unanimous  
Motion carried.*

Old Business:

1. Main Street Building Project Finance Options

Rebecca Kurtz from Ehlers presented financing options for the Main Street Project to the Council. The recommendation was to work with SEH to document and adopt a resolution showing the buildings are substandard and that they meet the requirements to be in a TIF district prior to the buildings being demolished. She informed the council that it doesn’t obligate the City to ever establish a TIF district but gives them the flexibility to use that as tool if needed. Rebecca will work with SEH to have resolutions ready to review for the next meeting.

New Business:

1. Review request for Benefit on October 15, 2017 at Silver Lake Auditorium

*A motion was made by Councilor Merrill seconded by Councilor Johnson to approve the Benefit request for Steve Weber at the Silver Lake Auditorium on October 15, 2017 and to charge a Rental fee of $1.  
Vote for: Unanimous (Councilor Fogarty abstained)  
Motion carried.*

1. The Council reviewed the proposed Chicken Ordinance and requested that the ordinance be changed to specify that it applies to Single Family Dwellings. It was also requested that the licensing of the chickens follow our current pet ordinance.
2. 2018 Budget preparation: Deputy Clerk Mesenbrink presented the preliminary budget. It was reported that the Tax Capacity was not available yet for 2018 so the 2017 Tax Capacity rate was utilized for the following information:
   1. General Fund:  
       Expenses: $811,647  
       Revenues: $811,647
   2. Property Tax Levy:  
       General Fund: $446,610  
       Debt Service: $68,566  
       Total Tax Levy: $515,176 (7.26% increase from 2017 levy)

Department Business:

1. Community Development: Councilor Mason reported the following:
   1. Reported on Planning Commission meeting.
   2. Discussed Pool closing date of possibly Labor Day.
2. Public Works (People Services Report)

Lee Ortloff Reported the following:

* 1. The flow issues on Main Street were found and fixed. Reductions in the water flow are already being reported with the repairs.
  2. Discussed renewing of an operating permit with the MPCA.

Dale Reported the following:

* 1. Pola Czesky days went well.
  2. Well Head Protection Meeting is scheduled for 8/28/17 at 10:00am.
  3. Four applicants received for Part Time Maintenance position and will have recommendation for hire at next council meeting.
  4. Councilors discussed the proposed Sidewalk Repair Project. Public Works Supervisor Kosek reviewed the properties that were of priority for 2017. Councilors reviewed bids received from Rock Hard Concrete ($11,580) and Hansen & Vasek Construction ($12,992.10).  
     *A motion was made by Councilor Fogarty seconded by Councilor Mason to approve the bid submitted by Rock Hard Concrete in the amount of $11,580 includes seeding and set a time frame for completion by October 20, 2017.  
     Vote for: Unanimous  
     Motion carried.*
  5. *A motion was made by Councilor Merrill seconded by Councilor Fogarty to approve a 6-hour MN Rural Water Training on 9/6/17 in Waconia for $125.00.*

*Vote for: Unanimous*

*Motion carried.*

1. Municipal Liquor
   1. Final Candidate Interview for MLS Manager Position: Councilors interviewed Ashley Ardolf-Mason as the top candidate for the MLS Manager Position. She discussed her work background and relevant experience that would make her a good fit for the job. The Personnel Committee recommended Ashley Ardolf-Mason for the MLS Manager Position.   
      *A motion was made by Councilor Merrill seconded by Councilor Fogarty to offer Ashley Ardolf-Mason the positon of MLS Manager at a rate of $39,886 base salary (step 1) contingent upon a clean background check.  
      Vote for: Unanimous (Councilor Mason abstained)  
      Motion carried.*
   2. *Councilor Merrill reported the following:*
      1. *Operating Revenue $22,067.94*
      2. *Operating Expenses $17,074.77*
      3. *Net Monthly Profit $4,993.17*
2. Public Safety
   1. Chief Cripps gave the Council an update on the forfeited vehicles.
   2. Pola Czesky Days went well with no major incidents.
3. Administration
   1. Discussed tax forfeited properties.
   2. Reviewed July Treasurer’s Report.
4. Fire Department
   1. *A motion was made by Councilor Johnson seconded by Councilor Fogarty to approve $739.16 to Hutchinson Coop for Steer Tires on Pumper 1.  
      Vote for: Unanimous   
      Motion carried.*
   2. *A motion was made by Councilor Johnson seconded by Councilor Merrill to approve $2564.19 to Sam’s Tire for 7 tires on Tanker 1.  
      Vote for: Unanimous   
      Motion carried.*

Open Discussion

1. Councilor Merrill expressed interest in going to a League of MN Cities one-day session in October. He will make a formal request in September.

*A motion was made by Councilor Fogarty seconded by Councilor Johnson to adjourn this regular meeting of the Silver Lake City Council.*

*Vote for: Unanimous  
Motion carried; meeting adjourned at 10:01pm.  
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Kristi Mesenbrink, Deputy Clerk