Minutes  
Silver Lake City Council   
Regular Meeting  
April 16th, 2012

Mayor Bruce Bebo called the meeting order at 6:30pm.

Members present: Mayor Bebo, Councilor Pat Fogarty, Carol Roquette, Nolan Johnson and Eric Nelson

Others present: Kerry Venier, Clerk/Treasurer; Dale Kosek, PW Supervisor; Forrest Henriksen, Acting Police Chief; Scott Qualle, MNSPECT; Alyssa Schauer, Silver Lake Leader; Ray Bandas

*A motion was made by Councilor Roquette seconded by Councilor Johnson to approve the agenda.  
Vote for: Unanimous  
Motion carried.*

Consent Agenda:

1. Approve Payroll #7
2. Claims to be paid: $11,739.28 (4/11/12)

*A motion was made by Councilor Johnson seconded by Councilor Nelson to approve the Consent Agenda.  
Vote for: Unanimous  
Motion carried.*

Ray Bandas presented the Council with a donation of $400 from the Knights of Columbus for the use of the Auditorium for their Fish Fry fund raiser.

Department Business:

1. Liquor Store: Councilor Fogarty reported the following numbers, noting that the gross profit was abnormally high and cautioned councilors that there may have been something missed during the inventory count.  
    Mar ’11 Mar ’12 YTD ’11 YTD ‘12  
   Sales $42,711 $48,101 $124,421 $126,905  
   Cost of Goods $22,914 $20,001 $ 65,479 $ 58,863  
   Wages/Benefits $12,552 $12,587 $ 31,358 $ 32,112  
   Overhead $ 4,086 $ 3,577 $ 11,267 $ 9,531  
   Net Profit $ 3,926 $ 12,898 $ 17,757 $ 29,071  
     
   Presented an annual review for Lori Galles, a PT Bartender.  
   *A motion was made by Councilor Fogarty seconded by Councilor Roquette to approve the annual review and longevity increase of 3% for Lori Galles, PT bartender.  
   Vote for: Unanimous  
   Motion carried.*
2. Public Works: Councilor Johnson and PW Supervisor Dale Kosek reported the following:
   1. The #2 well needs to be repaired with the motor and pump needing replacement. Mr. Kosek presented a proposal from LTP Enterprises to make the necessary repairs in the amount of $11,164.  
      *A motion was made by Councilor Johnson seconded by Councilor Nelson to approve the proposal submitted by LTP Enterprises in the amount of $11,164 (plus any necessary taxes).  
      Vote for: Unanimous  
      Motion carried.*
   2. Mr. Kosek presented proposals for seal coating streets as submitted by Pearson Bros: $38,542.25 and Allied Blacktop Co: $46,565.00.  
      *A motion was made by Councilor Fogarty seconded by Councilor Johnson to approve the proposal submitted by Pearson Bros. in the amount of $38,542.25 with work to be performed either before 7/1/12 or after 8/5/12.  
      Vote for: Unanimous  
      Motion carried.*
   3. Crack filling of streets will be done by public works personnel due to the minimal amount needed to be done this year.
   4. Pool start up operations have been started.
   5. City has taken delivery of new mower.
   6. An intake on the tile line of the land the City rents out will be checked on to see if repairs are needed.
3. Public Safety: Acting Chief Henriksen addressed the Council and discussed interim plans for the PD.  
   \*\*Mayor Bebo closed the meeting at 8:00pm pursuant to MN Open meeting laws to consider allegations of misconduct.  
   Mayor Bebo reopened the meeting at 8:10pm and reported that due to an employee resignation the Council feels no further discipline is warranted.  
     
   Councilors discussed filling the Chief of Police position.  
   *A motion was made by Councilor Fogarty seconded by Councilor Roquette to post the Chief of Police Position and take application until 5/4/12 and appoint an interview committee consisting of Clerk Venier, Councilors Nelson and Roquette.  
   Vote for: Unanimous  
   Motion carried.*
4. Community Development: Councilor Roquette reported the following:
   1. The Planning Commission is working to develop a city wide survey which would be delivered over the summer.
   2. Reported on summer rec sign up held on 3/28
   3. Presented resolution 12-10 appointing part time personnel.  
      *A motion was made by Councilor Roquette seconded by Councilor Nelson to approve Resolution 12-10 appointing part time personnel.  
      Vote for: Unanimous  
      Motion carried.*
   4. Scott Qualle from MNSPECT made a presentation on the importance of the building code when there is a change in use of a facility.
5. Administration: Clerk Venier reported the following:
   1. Presented the March Treasurer’s report and a letter from First Community Bank regarding new procedures to ensure City Funds are always protected.
   2. Presented a Forestry Grant agreement with the MN DNR.  
      *A motion was made by Councilor Fogarty seconded by Councilor Roquette to approve the agreement between the City and MN DNR for a Forestry Grant awarded to the City.  
      Vote for: Unanimous  
      Motion carried.*
   3. Councilors were informed that the County has committed to reconstructing Grove Ave/Cty Rd 2 in 2013 and City staff will move forward with getting the project and financing information together for presentation to the Council and the public.

Open Discussion: Councilors discussed replacing the blinds in the Council chambers.

*A motion was made by Councilor Nelson seconded by Councilor Johnson to adjourn this regular meeting of the Silver Lake City Council.  
Vote for: Unanimous  
Motion carried; meeting adjourned at 9:35 pm.*

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Bruce Bebo, Mayor

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Kerry Venier, Clerk/Treasurer