CITY OF SILVER LAKE PROCLAMATION AND DECLARATION OF EMERGENCY

WHEREAS, the virus named COVID-19 is a new strain of coronavirus that has not previously been identified in humans and can easily spread from person to person;

WHEREAS, on March 13, 2020, President Donald Trump declared that the COVID-19 outbreak in the United States constitutes a National Emergency;

WHEREAS, on March 13, 2020, Governor Tim Walz declared a Peacetime State of Emergency to authorize all necessary resources to be used in support of the COVID-19 response;

WHEREAS, COVID-19 has been identified by the World Health Organization as a pandemic, and the United States Centers for Disease Control has provided guidance for individuals, healthcare professionals, and businesses to slow the spread of COVID-19;

WHEREAS, on March 25, 2020 Governor Timothy J. Walz issued a stay at home order requiring non-essential employees and public officials to limit interaction with the public;

WHEREAS, the current pandemic has had a detrimental effect on the City of Silver Lake (the "City");

WHEREAS, on March 30, 2020, the Mayor issued a declaration calling for City meetings to be held by electronic means;

WHEREAS, Minnesota Statutes, section 12.29 authorizes the mayor of a municipality to declare a local emergency for a period of up to three days;

WHEREAS, the Silver Lake City Council may consent to an extension of a declaration of local emergency beyond three days;

WHEREAS, Minnesota Statutes, section 12.37 an emergency declaration authorizes the City to enter into contracts and perform other duties without following many of the time-consuming legal procedures normally required, including:

- Arranging for the performance of public work
- Contracting
- Incurring obligations
- Employing temporary workers
- Renting equipment
- Purchasing supplies and materials
- Complying with limitation on tax levies
- Appropriating and expending public funds, including publication of ordinance and resolutions, advertisement for bids, provisions of civil service laws and rules, competitive bidding, and budget requirements;

WHEREAS, the Mayor finds that the emergency is sudden and could not have been anticipated;
WHEREAS, the Mayor finds that this situation threatens the health, safety, and welfare of the residents of the community and threatens the provision and delivery of city services as a result of the Emergency;

WHEREAS, the Mayor finds that the emergency poses the risk of and may cause catastrophic loss of public health, safety, and welfare if not immediately addressed; and

WHEREAS, the Mayor finds that traditional sources of relief are not able to repair or prevent the injury and loss.

NOW, THEREFORE, I, DOROTHY BUTLER, MAYOR OF THE CITY OF SILVER LAKE, HEREBY PROCLAIMS:

1. A local state of emergency is declared for the City of Silver Lake pursuant to Minnesota Statutes, chapter 12.

2. The City Staff is directed to review ordinance and regulatory requirements, operations, civil and legal proceedings, events, and resources to determine whether the foregoing should be adjusted or suspended, and to make recommendations regarding additional emergency regulations to support the employees and residents of the City.

3. All City departments and offices are directed to operate and support the response to this incident, under the direction and coordination of the Emergency Management Director and Emergency Management Team, including implementing new employee protocols, strategies, and processes to ensure that public services are maintained.

4. The City’s Clerk/Treasurer and other appropriate City staff to request and coordinate appropriate aid and resources from surrounding jurisdictions, McLeod County, the State of Minnesota, and the Federal government, as needed.

5. Public meetings shall be held consistent with the prior declaration of the Mayor pursuant to Minnesota Statutes, section 13D.021.

6. This declaration shall continue for not more than a period of three days from the date of execution unless extended by the City Council.

7. An emergency meeting of the City Council shall be held on March 30 at 6:30pm to discuss this declaration and consider extending the declaration.

8. The City Clerk is directed to give this declaration prompt and general publicity and file consistent to Minnesota Statute, section 12.29.

Dated this 30th day of March, 2020

[Signature]

Mayor Dorothy Butler
City of Silver Lake
Mayor Dorothy Butler Determination Regarding Conducting Meetings by Telephone or Other Electronic Means

As the Mayor of the City of Silver Lake (the “City”) I find as follows:

a. The coronavirus (“COVID-19”) has been declared a health pandemic and national and state emergencies have been declared.
b. On January 31, 2020, the Secretary of the U.S. Health and Human Services declared a public health emergency in response to COVID-19.
c. On March 11, 2020, the World Health Organization (WHO) recognized the global outbreak COVID-19 as a pandemic.
f. On March 25, 2020 Governor Timothy J. Walz issued Executive Order 20-20 under Minn. Stat. Ch. 12 declaring a statewide shelter in place order.
g. The Minnesota Department of Health has provided specific guidance encouraging postponement or cancelation of events that do not allow social distancing or at least six feet.
h. Minnesota Statutes, section 13D.021 authorizes cities to meet by telephone or electronic means if it is determined that meeting in person is not practical or prudent because of a health pandemic or an emergency declared under Minnesota Statutes, chapter 12.
i. I have the consulted with the City’s Attorney regarding the current situation.

Based on the above findings, I determine as follows:

1. Due to the current pandemic and state of emergency, complying with the provisions of Minnesota Statutes, Chapter 13D, would threaten the health safety and welfare of City officials, City staff, and the public.
2. Due to the current pandemic and state of emergency declared under Minnesota Statutes, Chapter 12, it is not practical or prudent for the City Council, Planning Commission, EDA (“City Commissions”) to conduct in person meetings.
3. Until further notice, or until such time as the State of Minnesota determines to no longer be in a state of emergency, all meetings of City Commissions governed by Minnesota Statute, Section 13D shall be conducted by telephone or other electronic means.
4. All meetings of City Commissions shall comply with the requirements of Minnesota Statute, section 13D.021.

Dated: 3/30/2020

Dorothy Butler
Mayor
City of Silver Lake