Minutes  
Silver Lake City Council  
Regular Meeting  
June 18, 2018

Mayor Bruce Bebo called the meeting to order at 6:30pm.

Members present: Mayor Bruce Bebo, Councilors Josh Mason, Ken Merrill, Nolan Johnson and Brenda Fogarty

Others present: Jon Jerabek, Clerk/Treasurer; RJ Cripps, Police Chief; Dale Kosek, Public Works Supervisor (PWS); Karin Ramige, McLeod Publishing; John Rodeberg and Jordan Van Oort, SEH; Ray Bandas, Knights of Columbus; Heather Stockman, Betty Davis, and Tammy Scherman, Pool and Parks Organization; Kandis Hanson, MNSPECT; Amber Donley, GDO Law; Giles Blazinski

*A motion was made by Councilor Johnson seconded by Councilor Mason to approve the agenda.  
Vote for: Unanimous  
Motion carried.*

Consent Agenda:

1. Approve minutes of the May 21, 2018 regular meeting.
2. Approve minutes of the June 11, 2018 special meeting.
3. Approve payroll #11, 12 and May Ambulance
4. Claims to be paid: $21,790.54 (May EFT)

$44,279.94 (5/25/18)

$41,066.60 (6/8/18)

*A motion was made by Councilor Merrill seconded by Councilor Fogarty to approve the Consent Agenda.  
Vote for: Unanimous  
Motion carried.*

Old Business:

1. Storm Sewer Project. John Rodeberg and Just Van Oort from SEH presented the findings of the feasibility report for the 2018 Storm Sewer Project. The report looked at increasing the number of catch basins and the size of the storm sewer line running in Center Street to decrease the flooding occurring on Frank Street. After reviewing expenses associated with the project and the impact of the project, SEH recommended that the City not continue with the project at this time. The estimated cost of such a project could be between $638,000 and $717,000. SEH spoke with the homeowner affected and will work on low-cost solution for the flooding that occurs.

SEH also explained that they were working with PWS Kosek on resolving the flooding on Cleveland St and East Ave. A survey of the private ditch could be completed to determine options for resolving the flooding.

New Business

1. Knights of Columbus Donation. Ray Bandas presented a $528.72 donation to be split evenly between the Summer Recreation program and the Swimming Pool. The money was raised at their spring paper drive.
2. MNSPECT Report. Kandis Hanson presented a 2016/2017 comparison report for permits and a January-April 2017/2018 comparison report for permits.
3. Pola-Czesky Days Committee request for Temporary Liquor License and Dance and Live Music Permit for August 3, 2018 to August 5, 2018.

*A motion was made by Councilor Merrill seconded by Councilor Johnson to approve the Temporary Liquor License and Dance and Live Music Permit from August 3, 2018 to August 5, 2018 with the fees being waived by the City.*

*Vote for: Unanimous*

*Motion carried.*

1. Silver Lake Pool and Parks Organization request for 1-Day Temporary Liquor License. The Pool and Parks Organization requested approval of a 1-Day Temporary Liquor License and discounted rental fee for the Auditorium for an event on November 18, 2018. Clerk Jerabek and City Attorney Amber Donley explained that the current language of Chapter 11 of the City’s Ordinance is not clear whether this type of permit would be allowed, and that the ordinance should be amended. The Council directed Donley redline the current ordinance with changes and they would review it at the July 2 quarterly meeting.

*A motion was made by Councilor Fogarty seconded by Councilor Johnson to waive the rental fee for the Auditorium provided that the clean-up is completed by the Pool and Parks Organization.*

*Vote for: Unanimous*

*Motion carried.*

1. Review Chapter 11 Non-Intoxicating Liquor, Beer and Related Matters – City Dispensary – Establishment and Regulation. Clerk Jerabek and City Attorney Donley will review and provide proposed amendments at the next meeting.

Department Business:

1. Public Works (PW) – Councilor Johnson and PWS Kosek reported the following:
   1. The cost of the pool leak repair was $15,000 after a discount of $4,990.36. Another possible leak was discovered and would need to be repaired after season close.
   2. Two estimates were presented to replace the pump at the main sewer lift.

*A motion was made by Councilor Johnson seconded by Councilor Mason to approve purchasing the pump from Nelson Electric Motor Repair not to exceed $12,700 and with the condition that the rental for the current pump be waived.*

*Vote for: Unanimous*

*Motion carried.*

* 1. Sidewalk repairs for 2018 were inspected. It’s estimated that only 300 square feet of sidewalk would need to be replaced. PWS Kosek requested that Rockhard Concrete complete the work based on the $7.26/sq. ft. price given for the Main St. sidewalk repairs.

*A motion was made by Councilor Merrill seconded by Councilor Johnson to approve using Rockhard Concrete to complete the sidewalk repairs for 2018 for $7.26/sq.ft.*

*Vote for: Unanimous*

*Motion carried.*

1. Public Safety – Councilor Mason, Fire Chief Dale Kosek, and Police Chief Cripps reported the following:
   1. Discussion was held regarding the Villager apartments at 104 Grove Ave S. Fire Chief Dale Kosek, Police Chief Cripps and Attorney Amber Donley explained the process thus far for remedying the situation. The Council expressed concern for the length of time it’s taken for the building to be brought to code. The Multi-Unit Housing ordinance will be reviewed and amended changes will be presented that would help enforce stricter penalties for non-compliance. A possible “crime clause” could be added to help with public safety issues occurring at the property. Donley explained that a compliance order will be drafted for the property.
   2. The cost breakdown for the extra TZD hours was presented. The extra costs would come from PERA contributions, gasoline and legal fees. There would be a slight savings of $3/hr. as they perform these hours during their on-call time.

*A motion was made by Councilor Fogarty seconded by Councilor Mason to approve the extra TZD hours for the Police Department.*

*Vote for: Unanimous*

*Motion carried.*

* 1. Chief Cripps explained that the pay grade for the Transcriptionist position came back at grade 13 for a starting wage of $14.07. Chief Cripps requested approval to advertise for the position on the City’s website for a two-week period.

*A motion was made by Councilor Johnson seconded by Councilor Merrill to approve the advertising of the transcriptionist position and for the Personnel Committee to review the recommended candidate.*

*Vote for: Unanimous*

*Motion carried.*

* 1. Chief Cripps will be conducting the Bike Rodeo this fall in coordination with the public school.
  2. A request for purchasing Fire Department uniform items for a total of $1,487.73 was reviewed.

*A motion was made by Councilor Mason seconded by Councilor Fogarty to approve the purchase of the uniform items for $1,487.73.*

*Vote for: Unanimous*

*Motion carried.*

* 1. The Ambulance Department will present a pay increase at a future meeting.

1. MLS – Councilor Merrill reported the following:
   1. Sales for May were $46,428.93 with a net profit of $649.17. Sales year-to-date were $214,9876.25 with a net profit of $2,764.74.
   2. Council reviewed recommendation to hire part-time bartender Adam Moonen.

*A motion was made by Councilor Merrill seconded by Councilor Johnson to approve Adam Moonen as a part-time bartender starting at $10.07 pending a background check and drug test.*

*Vote for: Unanimous*

*Motion carried.*

* 1. Councilors discussed options for lowering utility costs at the MLS.

1. Community Development – Councilor Fogarty reported the following:
   1. Planning Commission did not meet for the month of June.
   2. Summer Rec. has 33 participants for 2018.
   3. The swimming pool lessons are nearly full, and attendance has been good thus far.
2. Administration – Clerk Jerabek reported the following:
   1. May treasurer’s report given.
   2. Clerk Jerabek requested Councilor input on budget process for 2019’s budget. Councilors would like to see a 5-year Capital Improvement Plan, review personnel costs such as health insurance and HSA contributions, and options for amount of tax dollars levied and budget consequences resulting from increasing or decreasing the levy.

Open discussion:

1. The Council expressed their dissatisfaction with City Attorney’s office regarding the Main Street Building Project, the spike in legal fees and the lack of communication with the office. Amber Donley apologized and noted that she would work to correct the problems.
2. The status of the Auditorium landscape project was discussed. Clerk Jerabek noted that he has been in contact with Kaczmarek Landscaping and Countryside Flagpole and it should be completed by mid-July.
3. The status of the hydroseeding of the Main Street lots was discussed. Clerk Jerabek noted that he would contact SEH to get a specific date for the completion of the project.
4. WCCO will be in Silver Lake on August 2-3 for their “Goin’ to the Lake” promotion. Mayor Bebo challenged all departments as well as Councilors and himself to take advantage of the opportunity to showcase the City and make improvements to the City.

*A motion was made by Councilor Fogarty seconded by Councilor Johnson to adjourn this regular meeting of the Silver Lake City Council.  
Vote for: Unanimous  
Motion carried; meeting adjourned at 9:44PM.*

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Jon Jerabek, Clerk/Treasurer